

Ristorante i Ricchi

1220 19th Street N.W., Washington, D.C. 20036

P: (202) 835-0459, F: (202) 835-1220

iricchi@aol.com



Online Banquet Guarantee Authorization

**Please complete and return this fax as soon as possible.
All reservations are considered on a first come, first serve basis.**

Company Name: _____

Reservation Host's Name: _____
Last, First

Date of Function: _____ **Day of Function:** _____

Contact Telephone #: _____

Reservation guaranteed for no less than: _____ **persons**
(Please inquire with us for availability in accommodating additional guests above this guaranteed count.)

Reservation time: _____ **am / pm**

- 1) The final number of guests and menu selections must be received **no later than two (2) full business days prior** to the function. (Our entrée offerings are subject to change based on availability.)
- 2) A "no-show" charge of \$79.00 per person will be tendered for the number of guests below the final guarantee.
- 3) A gratuity charge of 22% will be added to final bill for all parties.
- 4) Reservations may be cancelled up to **two (2) full business days** prior to the function without penalty, after which a \$79.00 per person charge will apply.
- 5) The reservation will not be considered final without complete and signed banquet contract and a valid credit card number.

YES, I have read the above contract and agree to its terms _____
Signature Date

CARD HOLDER'S NAME (print as it appears on the card): _____

CREDIT CARD INFORMATION: CARD TYPE: _____ **EXPIRATION DATE:** ____/____
(Amex, MC, Visa, Diners)

ACCOUNT NUMBER: _ _ _ _ _

YES, I authorize the above credit card number to be used for guaranteed charges:

CARD HOLDER'S SIGNATURE of Authorization and Agreement to Terms Date

Please note:

* Ristorante i Ricchi reserves the right to change seating arrangements depending on availability or space requirements. Additionally, due to the nature of our business – prices, wine vintages and availability of products are subject to change.

Please complete this form and submit in person to Ristorante i Ricchi or FAX to: 202-872-1220.